



# ELECTRICAL PERMIT APPLICATION

Schedule D

BUILDING SAFETY OFFICE  
316 N CAPITOL AVE SUITE C-1  
LANSING, MI 48933-1238

Date: \_\_\_\_\_  
Approved by: \_\_\_\_\_  
Permit #: \_\_\_\_\_

**Applicant is Required to Call for Inspections.** Office Hours **8-9 AM** and **12-1 PM** Daily  
Brian Carter (517) 483-4369 or Don Iverson (517) 483-4371

RESIDENTIAL ☐ COMMERCIAL ☐ TOTAL: \_\_\_\_\_

INSTALLATION ADDRESS: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ DAY/PHONE ( ) \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

OWNERS NAME: \_\_\_\_\_ DAY/PHONE ( ) \_\_\_\_\_

RENTAL? NAME OF TENANT: \_\_\_\_\_ DAY/PHONE ( ) \_\_\_\_\_

ACT 135, PUBLIC ACTS OF 1989, REQUIRES THE FOLLOWING INFORMATION  
FOR ALL APPLICATIONS FOR WORK ON RESIDENTIAL STRUCTURES.

-CONTRACTOR LICENSE # 61 Exp. Date \_\_\_\_\_ -MASTER LICENSE # 62 Exp. Date \_\_\_\_\_  
-FEDERAL EMPLOYER ID NUMBER or REASON FOR EXEMPTION \_\_\_\_\_  
-WORKER COMP. INSURANCE CARRIER or REASON FOR EXEMPTION \_\_\_\_\_  
-M.E.S.C. EMPLOYER NO. or REASON FOR EXEMPTION \_\_\_\_\_

**APPLICANT SIGNATURE** - "Section 23a of the State Construction Codes Act of 1972, 1972 PA Act 230, MCL 125.1523A prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subjected to Civil Fines."

**APPLICANT SIGNATURE** \_\_\_\_\_ \*(Additional Homeowner Signature Needed On Back.)

☐ New ☐ Addition ☐ Remodel Electrical Service Order Number: \_\_\_\_\_

Description of work: \_\_\_\_\_

Enter the # in those that apply.	FEE	NO.	TOTAL	Enter the # in those that apply.	FEE	NO.	TOTAL
<b>BASE FEE:</b> <b>Includes Two Inspections</b>	<b>\$70.00</b>			KVA & HP rated equipment 21 thru 40 KVA or HP	\$28.00		
Service: Thru 100 amps	\$28.00			KVA & HP rated equipment 41 thru 60 KVA or HP	\$33.00		
Service: over 100 amp thru 600 amp	\$33.00			KVA & HP rated equipment 61 thru 80 KVA or HP	\$49.00		
Service: over 600 amp thru 1,000 amp	\$49.00			KVA & HP rated equipment 81 thru 100 KVA or HP	\$60.00		
Service: over 1,000 amp thru 1,600 amp	\$80.00			KVA & HP rated equipment 101 thru 125 KVA or HP	\$72.00		
Service: over 1,600 amp	\$138.00			KVA & HP rated equipment 126 thru 150 KVA or HP	\$83.00		
Circuits (Each)	\$7.00			KVA & HP rated equipment 151 and up KVA or HP	\$94.00		
Feeders, Bus Ducts, etc. Per 40' (or fraction thereof)	\$22.00			Solar Photovoltaic System (Each Panel)	\$13.00		
Lighting Fixtures/Smoke Detectors Per 30 units (or fraction thereof)	\$17.00			Signs	\$25.00		
Power Outlets (Including ranges, dryers, etc.)	\$10.00			*Fire Alarm (Wiring & Devices) Thru 10 stations and horns	\$83.00		
Dishwasher or Garbage Disposal (Each)	\$8.00			Fire Alarm Additional stations and horns (Each)	\$9.00		
Electrical Heating Units (Baseboard)	\$13.00			Swimming Pool (In Ground)	\$44.00		
Unit Heater: Below 150,000 BTU's	\$17.00			Control Wiring: 20 outlets or less	\$83.00		
Unit Heater: 150,000 BTU's and above	\$33.00			Control Wiring: Additional stations and horns over 20 (Each)	\$6.00		
Furnace, AC or Heat Pump (Each)	\$10.00			<b>Additional Inspection or Investigation Fee (Each inspection)</b>	<b>\$50.00</b>		
KVA & HP rated equipment Thru 10 KVA or HP	\$22.00						

\*Contact Fire Prevention for additional required permits at (517) 483-4581 or  
[http://www.cityof.lansingmi.com/fire/prevention/permits & forms.jsp](http://www.cityof.lansingmi.com/fire/prevention/permits&forms.jsp)

**This is not your Permit!** The Permit will be issued only after approval of the Division. Work shall NOT be commenced until the Electrical Contractor receives the Permit, unless prior approval to start work is obtained by the Electrical Official.

Work performed in the 100-year Flood Zone will require compliance with the City of Lansing Policy and/or all applicable Codes. Call Zoning at (517) 483-4085 to see if your work address is in the Flood Zone. Maps are available!

### HOMEOWNER'S AFFIDAVIT

Homeowner's privileges shall extend to a single-family residence only and shall not apply to any residence or structure from which a monetary gain is being received or is intended to be received, or which is being used for commercial purposes.

The undersigned hereby certifies that he/she is, or will be within 30 days, the legal owner and occupant of the single-family residence at the address on the reverse side of this form. The undersigned further certifies that all work under this permit shall be done by the undersigned, or his/her spouse, in accordance with all applicable Codes and City of Lansing Ordinances.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
Ingham County, Michigan

My commission expires: \_\_\_\_\_

### Miscellaneous Fees

**Board of Appeals/Administrative Modifications:**

Single Family Residential.....	\$125.00
Commercial.....	\$200.00
Single Family Residential Rentals.....	\$200.00

**Safety Inspections.....** \$100.00  
**Registration of Electrical License** (Each new or renewed License)..... \$ 15.00

**Refund of Fees:** Holders of permits upon which work has not been started may make written application for a refund of Fees paid for such Permits, provided such application is made and attested before a notary public by the same person or corporation who originally applied for such permit or by the estate of such person or receiver of such corporation within six (6) months of date of issue. Upon verifying the facts in such cases, the Building Safety Manager shall refund seventy-five percent (75%) of all fees in excess of five dollars (\$5.00) in such manner as may be directed by the City Controllers.

**Investigation fee:** Whenever any work for which a permit is required by Code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the Code nor from any penalty prescribed by law.

**EXPIRATION OF PERMIT:** A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. **Cancelled permits cannot be refunded or reinstated.**